

810 Invoice

Functional Group ID= **IN**

Introduction:

This Draft Standard for Trial Use contains the format and establishes the data contents of the Invoice Transaction Set (810) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide for customary and established business and industry practice relative to the billing for goods and services provided.

Notes:

- 1. Use this transaction set to transmit commercial invoices to a Federal Government activity responsible for initiating the payment.*
- 2. Use a single occurrence of this transaction to invoice or provide adjustments for one or more deliveries or service performances, provided to the Federal Government on one or more shipments.*
- 3. Use to transmit commercial invoice data only from one invoice preparing party to one invoice receiving party.*
- 4. Use to send a replacement invoice when a previously submitted invoice is incorrect. When used, cite code 05 in BIG08.*

Heading:

	<u>Pos.</u> <u>No.</u>	<u>Seg.</u> <u>ID</u>	<u>Name</u>	<u>Req.</u> <u>Des.</u>	<u>Max.Use</u>	<u>Loop</u> <u>Repeat</u>	<u>Notes and</u> <u>Comments</u>
Must Use	010	ST	Transaction Set Header	M	1		
Must Use	020	BIG	Beginning Segment for Invoice	M	1		
Not Used	030	NTE	Note/Special Instruction	F	100		
	040	CUR	Currency	O	1		
Not Used	050	REF	Reference Numbers	O	12		
Not Used	060	PER	Administrative Communications Contact	O	3		
LOOP ID - N1						200	
	070	N1	Name	O	1		
	080	N2	Additional Name Information	O	2		
	090	N3	Address Information	O	2		
	100	N4	Geographic Location	O	1		
	110	REF	Reference Numbers	O	12		
	120	PER	Administrative Communications Contact	O	3		
	130	ITD	Terms of Sale/Deferred Terms of Sale	O	5		
	140	DTM	Date/Time Reference	O	10		
	150	FOB	F.O.B. Related Instructions	O	1		

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Not Used	160	PID	Product/Item Description	O	200	
Not Used	170	MEA	Measurements	O	40	
Not Used	180	PWK	Paperwork	O	25	
Not Used	190	PKG	Marking, Packaging, Loading	O	25	
Not Used	200	L7	Tariff Reference	O	1	
	210	AT	Financial Accounting	O	3	
Not Used	212	BAL	Balance Detail	O	2	n1
LOOP ID - LM					10	
Not Used	220	LM	Code Source Information	O	1	
Not Used	230	LQ	Industry Code	M	100	
LOOP ID - N9					1	
Not Used	240	N9	Reference Number	O	1	
Not Used	250	MSG	Message Text	M	10	

Detail:

Pos. No.	Seg. ID	Name	Req. Des.	Max.Use	Loop Repeat	Notes and Comments
LOOP ID - IT1					200000	
	010	IT1	Baseline Item Data (Invoice)	O	1	
Not Used	012	CRC	Conditions Indicator	O	1	
Not Used	015	QTY	Quantity	O	5	n2
Not Used	020	CUR	Currency	O	1	
Not Used	030	IT3	Additional Item Data	O	5	
	040	TXI	Tax Information	O	10	
Not Used	050	CTP	Pricing Information	O	25	
Not Used	059	MEA	Measurements	O	40	
LOOP ID - PID					1000	
	060	PID	Product/Item Description	O	1	
Not Used	070	MEA	Measurements	O	10	
Not Used	080	PWK	Paperwork	O	25	
Not Used	090	PKG	Marking, Packaging, Loading	O	25	
Not Used	100	PO4	Item Physical Details	O	1	
	110	ITD	Terms of Sale/Deferred Terms of Sale	O	2	
	120	REF	Reference Numbers	O	>1	
Not Used	130	PER	Administrative Communications Contact	O	5	
Not Used	140	SDQ	Destination Quantity	O	500	
	150	DTM	Date/Time Reference	O	10	
	160	CAD	Carrier Detail	O	>1	
Not Used	170	L7	Tariff Reference	O	>1	
Not Used	175	SR	Advertising Schedule Requested	O	1	
LOOP ID - SAC					25	
	180	SAC	Service, Promotion, Allowance, or Charge Information	O	1	
	190	TXI	Tax Information	O	10	
LOOP ID - SLN					1000	
Not Used	200	SLN	Subline Item Detail	O	1	

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Not Used	210	REF	Reference Numbers	O	>1		
Not Used	220	PID	Product/Item Description	O	1000		
Not Used	230	SAC	Service, Promotion, Allowance, or Charge Information	O	25		
Not Used	235	TC2	Commodity	O	2		
LOOP ID - N1						200	
	240	N1	Name	O	1		
	250	N2	Additional Name Information	O	2		
	260	N3	Address Information	O	2		
	270	N4	Geographic Location	O	1		
Not Used	280	REF	Reference Numbers	O	12		
Not Used	290	PER	Administrative Communications Contact	O	3		
LOOP ID - LM						10	
Not Used	300	LM	Code Source Information	O	1		
Not Used	310	LQ	Industry Code	M	100		

Summary:

	<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
Must Use	010	TDS	Total Monetary Value Summary	M	1		
	020	TXI	Tax Information	O	10		
	030	CAD	Carrier Detail	O	1		
LOOP ID - SAC						25	
	040	SAC	Service, Promotion, Allowance, or Charge Information	O	1		
	050	TXI	Tax Information	O	10		
Not Used	060	ISS	Invoice Shipment Summary	O	5		
Must Use	070	CTT	Transaction Totals	M	1		n3
Must Use	080	SE	Transaction Set Trailer	M	1		

Transaction Set Notes

1. The BAL segment is to be used only if the code in BIG07 indicates that the transaction is a ``Monthly Adjustment"or ``Special Handling Adjustment" invoice.
2. The QTY segment is used to specify a quantity of units which are expected as payments, e.g., trade -ins or returns.
3. Number of line items (CTT01) is the accumulation of the number of IT1 segments. If used, hash total (CTT02) is the sum of the value of quantities invoiced (IT102) for each IT1 segment.

Segment: **ST** Transaction Set Header
Position: 010
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the start of a transaction set and to assign a control number
Syntax Notes:
Semantic Notes: 1 The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).
Comments:

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	ST01	143	Transaction Set Identifier Code Code uniquely identifying a Transaction Set 810 X12.2 Invoice	M ID 3/3
Must Use	ST02	329	Transaction Set Control Number Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set <i>Use to transmit a unique number assigned by the originator of the transaction set. This number may be system generated.</i>	M AN 4/9

Segment: **BIG** Beginning Segment for Invoice
Position: 020
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1
Purpose: To indicate the beginning of an invoice transaction set and transmit identifying numbers and dates

Syntax Notes:

Semantic Notes: 1 BIG10 indicates the consolidated invoice number. When BIG07 contains code CI, BIG10 is not used.

Comments: 1 BIG07 is used only to further define the type of invoice when needed.

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	BIG01	245	Invoice Date Invoice Issue Date. <i>Use to identify the date the transaction set was created. In the context of a commercial invoice, this date will represent the date of the invoice.</i>	M DT 6/6
Must Use	BIG02	76	Invoice Number Identifying number assigned by issuer <i>Use to uniquely identify the invoice transaction to an issuer. The invoice number may not be duplicated by an issuer in an original transaction (BIG08, code 00) within a 12 month period. Same number can be used if issuing an amended invoice (BIG08 is code 02, 03, or 04).</i>	M AN 1/22
	BIG03	323	Purchase Order Date Date assigned by the purchaser to Purchase Order <i>When BIG05 is used, cite the date of the delivery order, call or release. When BIG05 is not used, cite the date of the procurement instrument in BIG04.</i>	O DT 6/6
Must Use	BIG04	324	Purchase Order Number Identifying number for Purchase Order assigned by the orderer/purchaser <i>Use to identify the procurement instrument identification number (PIIN) other than an order against a basic procurement instrument, e.g. delivery order, release, or call. For purchase orders, cite the order number. For delivery, cite the basic procurement instrument identification number (e.g. the contract, grant, cooperative agreement, etc., number) and cite the delivery order or call number in BIG05.</i>	O AN 1/22
	BIG05	328	Release Number Number identifying a release against a Purchase Order previously placed by the parties involved in the transaction <i>Use to identify a delivery or task order, call or release number, (e.g. the</i>	O AN 1/30

			<i>Supplemental PIIN) against the basic procurement instrument cited in BIG04.</i>	
	BIG06	327	Change Order Sequence Number	O AN 1/8
			Number assigned by the orderer identifying a specific change or revision to a previously transmitted transaction set	
			<i>Use, as applicable, to identify a modification number to the instrument in BIG05. If BIG05 is blank, use the PIIN in BIG04.</i>	
Must Use	BIG07	640	Transaction Type Code	O ID 2/2
			Code specifying the type of transaction	
			CI	Consolidated Invoice
			CN	Credit Invoice
			CR	Credit Memo
			DI	Debit Invoice
			DR	Debit Memo
Must Use	BIG08	353	Transaction Set Purpose Code	O ID 2/2
			Code identifying purpose of transaction set	
			00	Original
				<i>Use to indicate the initial submission of an original invoice.</i>
			01	Cancellation
				<i>Use to indicate the cancellation of a previously submitted invoice.</i>
			02	Add
				<i>Use to indicate an amended invoice that contains only additions to a previously transmitted invoice.</i>
			03	Delete
				<i>Use to indicate an amended invoice that contains only deletions from a previously transmitted invoice.</i>
			04	Change
				<i>Use to indicate an amended invoice that contains a combination of additions and deletions to a previously transmitted invoice. This code is also used to indicate data in a previously transmitted invoice has changed, e.g., the quantity invoiced and the total invoiced amount. In effect the old quantity and invoiced amount are deleted and the new quantity and invoiced amount are added.</i>
			05	Replace
			07	Duplicate
				<i>Use to indicate a duplicate submission. Use only when informed that the original invoice was not received.</i>

	BIG09	306	Action Code Code indicating type of action F Final <i>Use to indicate the final invoice. Leave blank for partial invoices.</i>	O ID 1/2
Not Used	BIG10	76	Invoice Number Identifying number assigned by issuer	O AN 1/22

Segment:	CUR Currency
Position:	040
Loop:	
Level:	Heading
Usage:	Optional
Max Use:	1
Purpose:	To specify the currency (dollars, pounds, francs, etc.) used in a transaction
Syntax Notes:	<ol style="list-style-type: none"> 1 If CUR08 is present, then CUR07 is required. 2 If CUR09 is present, then CUR07 is required. 3 If CUR11 is present, then CUR10 is required. 4 If CUR12 is present, then CUR10 is required. 5 If CUR14 is present, then CUR13 is required. 6 If CUR15 is present, then CUR13 is required. 7 If CUR17 is present, then CUR16 is required. 8 If CUR18 is present, then CUR16 is required. 9 If CUR20 is present, then CUR19 is required. 10 If CUR21 is present, then CUR19 is required.
Semantic Notes:	
Comments:	1 See Figures Appendix for examples detailing the use of the CUR segment.
Notes:	<i>Use this 1/CUR/040 segment to identify the currency in which payment will be made if in other than U.S. dollars.</i>

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	CUR01	98	Entity Identifier Code	M ID 2/2
			Code identifying an organizational entity, a physical location, or an individual	
			BY Buying Party (Purchaser)	
			<i>Use to indicate that the purchasing office (e.g., in the contract or order), authorized payment in the currency cited in CUR02.</i>	
			PR Payer	
			<i>Use to indicate that the paying office authorized payment in the currency cited in CUR02.</i>	
Must Use	CUR02	100	Currency Code	M ID 3/3
			Code (Standard ISO) for country in whose currency the charges are specified	
			<i>Use the appropriate code to specify the currency that will be used to make payment.</i>	
Not Used	CUR03	280	Exchange Rate	O R 4/6
			Value to be used as a multiplier conversion factor to convert monetary value from one currency to another	
Not Used	CUR04	98	Entity Identifier Code	O ID 2/2

			Code identifying an organizational entity, a physical location, or an individual		
Not Used	CUR05	100	Currency Code	O	ID 3/3
			Code (Standard ISO) for country in whose currency the charges are specified		
Not Used	CUR06	669	Currency Market/Exchange Code	O	ID 3/3
			Code identifying the market upon which the currency exchange rate is based		
Not Used	CUR07	374	Date/Time Qualifier	X	ID 3/3
			Code specifying type of date or time, or both date and time		
Not Used	CUR08	373	Date	O	DT 6/6
			Date (YYMMDD)		
Not Used	CUR09	337	Time	O	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	CUR10	374	Date/Time Qualifier	X	ID 3/3
			Code specifying type of date or time, or both date and time		
Not Used	CUR11	373	Date	O	DT 6/6
			Date (YYMMDD)		
Not Used	CUR12	337	Time	O	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	CUR13	374	Date/Time Qualifier	X	ID 3/3
			Code specifying type of date or time, or both date and time		
Not Used	CUR14	373	Date	O	DT 6/6
			Date (YYMMDD)		
Not Used	CUR15	337	Time	O	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	CUR16	374	Date/Time Qualifier	X	ID 3/3
			Code specifying type of date or time, or both date and time		
Not Used	CUR17	373	Date	O	DT 6/6
			Date (YYMMDD)		
Not Used	CUR18	337	Time	O	TM 4/8

Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)

Not Used	CUR19	374	Date/Time Qualifier	X	ID 3/3
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Code specifying type of date or time, or both date and time

Not Used	CUR20	373	Date	O	DT 6/6
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Date (YYMMDD)

Not Used	CUR21	337	Time	O	TM 4/8
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Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)

Segment:	N1 Name
Position:	070
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	1
Purpose:	To identify a party by type of organization, name, and code
Syntax Notes:	<ol style="list-style-type: none"> 1 At least one of N102 or N103 is required. 2 If either N103 or N104 is present, then the other is required.
Semantic Notes:	
Comments:	<ol style="list-style-type: none"> 1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. 2 N105 and N106 further define the type of entity in N101.
Notes:	<ol style="list-style-type: none"> 1. <i>Whenever possible, address information should be transmitted using code values contained in a combination of the N101 and N103/4 data elements. Use N102 and N2-N4 segments only when it is necessary to transmit the full address. For example, if a vendor can be identified by a DUNs number, it is not necessary to transmit the vendor's full address since the relationship between the DUNs number and the vendor's address can be established by accessing a data base in which the information is stored, having been put there at the time the vendor electronically registered as a federal government trading partner.</i> 2. <i>At least 2 iterations of this 1/N1/070 loop are required using codes PE and PO.</i> 3. <i>Use to identify a ship-to-addressee when the invoice contains multiple line items and the address is applicable to all line items. Use the 2/N1/240 loop when the invoice or the ship-to address varies among the line items.</i> 4. <i>Use the 1/N1/070 loop to identify organizations or people that apply to all of the line items, or are not applicable at the line item level. When the addresses vary by line item, use the 2/N1/240 loop.</i>

Data Element Summary

Ref.	Data		
Des.	Element	Name	Attributes
Must Use	N101	98 Entity Identifier Code	M ID 2/2
		Code identifying an organizational entity, a physical location, or an individual	
		MQ	Metering Location
			<i>Use to indicate the location of the meter applicable to the invoice.</i>
		PE	Payee
			<i>Use to indicate the party submitting the invoice.</i>
		PO	Party to Receive Invoice for Goods or Services

					<i>Use to indicate where the invoice should be mailed.</i>
		RI	Remit To		<i>Use to indicate a specific remit-to address when multiple remit-to addresses were provided as a part of the trading partner registration process. Do not use when only a single remit-to address was provided as a part of the registration process.</i>
		ST	Ship To		<i>Use to indicate the ship-to address when the invoice contains multiple line items and the address is the same for all. When the invoice varies by line item, use the 2/N1/240 loop.</i>
		SV	Service Performance Site		When services are contracted for, this describes the organization for whom or location address at which those services will be performed <i>Use to indicate a location where a service, (e.g. data entry) was performed.</i>
	N102	93	Name	X	AN 1/35
			Free-form name		<i>Use only when N101 is either code ST or code SV to provide a text name. Do not use when the ship-to address can be identified by a code in N103/04.</i>
Must Use	N103	66	Identification Code Qualifier	X	ID 1/2
			Code designating the system/method of code structure used for Identification Code (67)		
		1	D-U-N-S Number, Dun & Bradstreet		<i>Use in all transmissions to identify the DUNS number of the invoicing party and Federal Facility.</i>
		10	Department of Defense Activity Address Code (DODAAC)		<i>Use to indicate either a Department of Defense Activity Address Code or a Civilian Agency Activity Address Code.</i>
		33	Commercial and Government Entity (CAGE)		<i>Use to indicate vendors with CAGE codes.</i>
		A2	Military Assistance Program Address Code (MAPAC)		Contained in the Military Assistance Program Address Directory (MAPAD); represents the location of an entity <i>Use to indicate a MAPAC address.</i>
		FA	Facility Identification		<i>Use to indicate a vendor facility that cannot be</i>

identified by either a CAGE code or a DUNs number.

Must Use	N104	67	Identification Code	X	AN 2/17
			Code identifying a party or other code		
Not Used	N105	706	Entity Relationship Code	O	ID 2/2
			Code describing entity relationship		
Not Used	N106	98	Entity Identifier Code	O	ID 2/2
			Code identifying an organizational entity, a physical location, or an individual		

Segment: N2 Additional Name Information**Position:** 080**Loop:** N1 Optional**Level:** Heading**Usage:** Optional**Max Use:** 2**Purpose:** To specify additional names or those longer than 35 characters in length**Syntax Notes:****Semantic Notes:****Comments:****Notes:** *1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.**2. Use, as needed, only when N101 is code ST or SV and that party cannot be identified by coded means.***Data Element Summary**

	Ref.	Data		
	Des.	Element	Name	Attributes
Must Use	N201	93	Name	M AN 1/35
			Free-form name	
	N202	93	Name	O AN 1/35
			Free-form name	

Use only when N101 is either code ST or code SV to provide a text name. Do not use when the ship-to address can be identified by a code in N103/04

Segment:	N3 Address Information
Position:	090
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	2
Purpose:	To specify the location of the named party
Syntax Notes:	
Semantic Notes:	
Comments:	
Notes:	<p><i>1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.</i></p> <p><i>2. Use, as needed, only when N101 is code ST or SV and that party cannot be identified by coded means.</i></p>

Data Element Summary				
	Ref.	Data		Attributes
	Des.	Element	Name	
Must Use	N301	166	Address Information	M AN 1/35
			Address information	
	N302	166	Address Information	O AN 1/35
			Address information	

Segment:	N4 Geographic Location
Position:	100
Loop:	N1 Optional
Level:	Heading
Usage:	Optional
Max Use:	1
Purpose:	To specify the geographic place of the named party
Syntax Notes:	1 If N406 is present, then N405 is required.
Semantic Notes:	
Comments:	<p>1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.</p> <p>2 N402 is required only if city name (N401) is in the USA or Canada.</p>
Notes:	<p>1. <i>This segment is not necessary when the cited party can be identified by a code value in N101/03/04.</i></p> <p>2. <i>Use, as needed, only when N101 is code ST or SV and that party cannot be identified by coded means.</i></p> <p>3. <i>When identifying a APO/FPO, N401 carries the APO/FPO city name and N403 carries the ZIP code of the city.</i></p>

Data Element Summary

Ref.	Data		
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
N401	19	City Name	O AN 2/30
		Free-form text for city name	
N402	156	State or Province Code	O ID 2/2
		Code (Standard State/Province) as defined by appropriate government agency	
N403	116	Postal Code	O ID 3/9
		Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	
N404	26	Country Code	O ID 2/3
		Code identifying the country	
		<i>A conversion table may be required to convert agency codes to ASC X12 codes.</i>	
Not Used	N405	309 Location Qualifier	X ID 1/2
		Code identifying type of location	
Not Used	N406	310 Location Identifier	O AN 1/30
		Code which identifies a specific location	

Segment: **REF** Reference Numbers
Position: 110
Loop: N1 Optional
Level: Heading
Usage: Optional
Max Use: 12
Purpose: To specify identifying numbers.
Syntax Notes: 1 At least one of REF02 or REF03 is required.
Semantic Notes:
Comments:

Notes: *This 1/REF/110 segment can be used to identify numbers that apply to either the cited party or all of the line items. When the reference number does not apply to a cited party, or varies by line item, use the 2/REF/120 segment.*

Data Element Summary

	<u>Ref.</u> <u>Des.</u>	<u>Data</u> <u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	REF01	128	Reference Number Qualifier	M ID 2/2
Code qualifying the Reference Number.				
<i>1. Use, as applicable, to identify the shipment number, replacement shipment number and final shipment indicator.</i>				
<i>2. Use, as applicable, to identify reference numbers such as the shipment number, customer reference number, etc., applicable to the cited party.</i>				
		45	Old Account Number	
			Identifies accounts being changed	
			<i>Use only when applicable, and only when agreed to by the trading partners.</i>	
		46	Old Meter Number	
			Identifies meters being removed	
			<i>Use only as applicable, and only when agreed to by the trading partners.</i>	
		55	Sequence Number	
			<i>Use to indicate the suffix letter associated with a replacement shipment (i.e., when transmitting the letter A to indicate the first replacement shipment). (Applicable to DoD invoice only.)</i>	
		AA	Accounts Receivable Statement Number	
		BL	Government Bill of Lading	
		CR	Customer Reference Number	
			<i>Use to indicate a customer's internal reference number.</i>	
		FS	Final Sequence Number	

Use to indicate the suffix letter associated with a final shipment number. (i.e., when transmitting the letter Z to indicate a final shipment). (Applicable to DoD invoice only.)

MG	Meter Number
OI	Original Invoice Number
PQ	Payee Identification
RB	Rate code number
SE	Serial Number
SI	Shipper's Identifying Number for Shipment (SID) A unique number (to the shipper) assigned by the shipper to identify the shipment

Use to identify the shipment number.

Must Use	REF02	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	REF03	352	Description	X	AN 1/80
			A free-form description to clarify the related data elements and their content		

Segment: **PER** **Administrative Communications Contact**

Position: 120

Loop: N1 Optional

Level: Heading

Usage: Optional

Max Use: 3

Purpose: To identify a person or office to whom administrative communications should be directed

Syntax Notes:

- 1 If either PER03 or PER04 is present, then the other is required.
- 2 If either PER05 or PER06 is present, then the other is required.

Semantic Notes:

Comments:

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	PER01	366	Contact Function Code		M ID 2/2
			Code identifying the major duty or responsibility of the person or group named		
			AF	Authorized Financial Contact	
			<i>Use to indicate the communication number to be contacted with questions arising from the submission of this invoice. Use only when the contact differs from one provided as a part of the registration process.</i>		
Not Used	PER02	93	Name		O AN 1/35
			Free-form name		
	PER03	365	Communication Number Qualifier		X ID 2/2
			Code identifying the type of communication number		
			EM	Electronic Mail	
			EX	Telephone Extension	
			FX	Facsimile	
			IT	International Telephone	
			TE	Telephone	
	PER04	364	Communication Number		X AN 1/80
			Complete communications number including country or area code when applicable		
	PER05	365	Communication Number Qualifier		X ID 2/2
			Code identifying the type of communication number		
			EM	Electronic Mail	
			EX	Telephone Extension	
			FX	Facsimile	

		IT	International Telephone	
		TE	Telephone	
PER06	364	Communication Number		X AN 1/80
		Complete communications number including country or area code when applicable		

Segment:	ITD Terms of Sale/Deferred Terms of Sale
Position:	130
Loop:	
Level:	Heading
Usage:	Optional
Max Use:	5
Purpose:	To specify terms of sale
Syntax Notes:	<ol style="list-style-type: none"> 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required. 2 If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required. 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge.
Comments:	<ol style="list-style-type: none"> 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.
Notes:	<ol style="list-style-type: none"> 1. Use this 1/ITD/130 segment when the discount terms apply to all of the line items. If the discount terms vary by line item, use the 2/ITD/110 segment. 2. Payment method was provided at time of registration. Changes to that data must be made by submitting a registration data change using the 838 transaction set. 3. Use only when a discount is applicable. Do not transmit this segment when a discount is not applicable.

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
ITD01	336	Terms Type Code		O ID 2/2
			Code identifying type of payment terms	
		21	Fast Pay	
			Code indicating that an invoice is subject to accelerated payment	
			Use to indicate FAST PAY procedures are applicable only when that procedure has been authorized in the contract or order for which this invoice is being submitted.	
ITD02	333	Terms Basis Date Code		O ID 1/2
			Code identifying the beginning of the terms period	
			Use the same code as the one indicated in ITD02 of the Contract Solicitation Response (843 transaction set). Use of this segment shall not override the terms and conditions of the contract, order, or Prompt Payment Act.	
			Refer to 003040 Data Element Dictionary for acceptable code values.	
ITD03	338	Terms Discount Percent		O R 1/6

Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date

The amount shown is in percent, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.

Not Used	ITD04	370	Terms Discount Due Date	X	DT 6/6	Date payment is due if discount is to be earned
	ITD05	351	Terms Discount Days Due	X	N0 1/3	Number of days in the terms discount period by which payment is due if terms discount is earned
Not Used	ITD06	446	Terms Net Due Date	O	DT 6/6	Date when total invoice amount becomes due
	ITD07	386	Terms Net Days	O	N0 1/3	Number of days until total invoice amount is due (discount not applicable)
	ITD08	362	Terms Discount Amount	O	N2 1/10	Total amount of terms discount
			<i>Use, if needed, to prevent differences that can result from rounding off methods.</i>			
Not Used	ITD09	388	Terms Deferred Due Date	O	DT 6/6	Date deferred payment or percent of invoice payable is due
Not Used	ITD10	389	Deferred Amount Due	X	N2 1/10	Deferred amount due for payment
Not Used	ITD11	342	Percent of Invoice Payable	X	R 1/5	Amount of invoice payable expressed in percent
Not Used	ITD12	352	Description	O	AN 1/80	A free-form description to clarify the related data elements and their content
Not Used	ITD13	765	Day of Month	X	N0 1/2	The numeric value of the day of the month between 1 and the maximum day of the month being referenced
Not Used	ITD14	107	Payment Method Code	O	ID 1/1	Code identifying type of payment procedures
Not Used	ITD15	954	Percent	O	R 1/10	Percentage expressed as a decimal

Segment: DTM Date/Time Reference**Position:** 140**Loop:****Level:** Heading**Usage:** Optional**Max Use:** 10**Purpose:** To specify pertinent dates and times**Syntax Notes:** 1 At least one of DTM02 DTM03 or DTM06 is required.

2 If either DTM06 or DTM07 is present, then the other is required.

Semantic Notes:**Comments:****Notes:**

1. Use this 1/DTM/140 segment to specify dates if they apply to all of the line items in the invoice. When the dates vary by line item, use the 2/DTM/150 segment.

2. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	DTM01	374	Date/Time Qualifier	M ID 3/3
Code specifying type of date or time, or both date and time				
		011	Shipped	
		035	Delivered	
		135	Booking	
			<i>Use to indicate a billing revenue period. When used, cited the last day of the period.</i>	
		150	Service Period Start	
			<i>Use to indicate the performance commencement date for a line item that is ordering a service.</i>	
		151	Service Period End	
			<i>Use to indicate the performance completion date for a line item that is ordering a service.</i>	
		186	Invoice Period Start	
			When the billing period covered by an invoice begins	
		187	Invoice Period End	
			When the billing period covered by an invoice ends	
		266	Base	
			The start of base date for a calendar reference - all dates fall after it	
			<i>Use to indicate a billing demand month. When used, cite the last day of the applicable month.</i>	

	DTM02	373	Date	X	DT 6/6
			Date (YYMMDD)		
Not Used	DTM03	337	Time	X	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	DTM04	623	Time Code	O	ID 2/2
			Code identifying the time. In accordance with International Standards Organization standard 8601, time can be specified by a + or - and an indication in hours in relation to Universal Time Coordinate (UTC) time; since + is a restricted character, + and - are substituted by P and M in the codes that follow		
Not Used	DTM05	624	Century	O	N0 2/2
			The first two characters in the designation of the year (CCYY)		
Not Used	DTM06	1250	Date Time Period Format Qualifier	X	ID 2/3
			Code indicating the date format, time format, or date and time format		
Not Used	DTM07	1251	Date Time Period	X	AN 1/35
			Expression of a date, a time, or range of dates, times or dates and times		

Segment: FOB F.O.B. Related Instructions**Position:** 150**Loop:****Level:** Heading**Usage:** Optional**Max Use:** 1**Purpose:** To specify transportation instructions relating to shipment**Syntax Notes:** 1 If FOB03 is present, then FOB02 is required.

2 If FOB04 is present, then FOB05 is required.

3 If FOB07 is present, then FOB06 is required.

4 If FOB08 is present, then FOB09 is required.

Semantic Notes: 1 FOB01 indicates which party will pay the carrier.

2 FOB02 is the code specifying transportation responsibility location.

3 FOB06 is the code specifying the title passage location.

4 FOB08 is the code specifying the point at which the risk of loss transfers. This may be different than the location specified in FOB02/FOB03 and FOB06/FOB07.

Comments:**Notes:** *This segment is not necessary when the order is for service.***Data Element Summary**

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	FOB01	146	Shipment Method of Payment		M ID 2/2
				Code identifying payment terms for transportation charges	
			BP	Paid by Buyer	
				The buyer agrees to the transportation payment term requiring the buyer to pay transportation charges to a specified location (origin or destination location)	
				<i>Use to indicate that the FOB point is origin.</i>	
			PE	Prepaid and Summary Bill	
				<i>Use to indicate that the contract or order authorizes the selling party to prepay and add transportation charges to the invoice.</i>	
			PS	Paid by Seller	
				The seller agrees to the transportation payment term requiring the seller to pay transportation charges to a specified location (origin or destination location)	
				<i>Use to indicate that the FOB point is destination.</i>	
Not Used	FOB02	309	Location Qualifier		X ID 1/2
				Code identifying type of location	
Not Used	FOB03	352	Description		O AN 1/80
				A free-form description to clarify the related data elements and their content	

Not Used	FOB04	334	Transportation Terms Qualifier Code	O	ID 2/2
			Code identifying the source of the transportation terms		
Not Used	FOB05	335	Transportation Terms Code	X	ID 3/3
			Code identifying the trade terms which apply to the shipment transportation responsibility		
Not Used	FOB06	309	Location Qualifier	X	ID 1/2
			Code identifying type of location		
Not Used	FOB07	352	Description	O	AN 1/80
			A free-form description to clarify the related data elements and their content		
Not Used	FOB08	54	Risk of Loss Qualifier	O	ID 2/2
			Code specifying where responsibility for risk of loss passes		
Not Used	FOB09	352	Description	X	AN 1/80
			A free-form description to clarify the related data elements and their content		

Segment: **AT** Financial Accounting
Position: 210
Loop:
Level: Heading
Usage: Optional
Max Use: 3
Purpose: To transmit financial accounting data
Syntax Notes:
Semantic Notes:
Comments: 1 AT09 identifies unique local activity financial accounting information.
Notes: 1. Use this 1/AT/210 segment to identify the appropriation reimbursed and disbursed when the cited appropriation data applies to all line items. When the appropriation data varies by line item use the 2/REF/120 segment.
2. Only use when the purchase order has appropriation data in the 1/REF/050 segment, code AT.

Data Element Summary

	Ref.	Data		
	Des.	Element	Name	Attributes
Not Used	AT01	1281	Fund Code	O ID 2/2
			Code identifying a specific appropriation or fund account to be charged or credited	
Not Used	AT02	1282	Treasury Symbol Number	O AN 7/21
			Number identifying a department, fiscal year, and appropriation limit for a standard accounting classification coding structure	
Not Used	AT03	1283	Budget Activity Number	O AN 1/16
			Number identifying an administrative subdivision of funds against which a transaction is to be charged for a standard accounting classification coding structure	
Not Used	AT04	1284	Object Class Number	O AN 3/12
			Number identifying the nature of the goods or services acquired and a specific office or organization using resources for a standard accounting classification coding structure	
Not Used	AT05	1285	Reimbursable Source Number	O AN 1/3
			Number identifying the source of an appropriation or fund reimbursement for a standard accounting classification coding structure	
Not Used	AT06	1286	Transaction Reference Number	O AN 4/20
			Number identifying an original request for goods and services to the matching financial transaction for a standard accounting classification coding structure	
Not Used	AT07	1287	Accountable Station Number	O AN 3/8
			Number identifying an office responsible for entering a financial transaction into the applicable accounting system for a standard accounting classification coding structure	

Not Used	AT08	1288	Paying Station Number	O AN 8/14
			Number identifying an office responsible for making a payment or collection and the corresponding voucher number under which the action was taken for a standard accounting classification coding structure	
Must Use	AT09	352	Description	O AN 1/80
			A free-form description to clarify the related data elements and their content	

Segment: **IT1** **Baseline Item Data (Invoice)**
Position: 010
Loop: IT1 Optional
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To specify the basic and most frequently used line item data for the invoice and related transactions

Syntax Notes:

- 1 If IT106 is present, then IT107 is required.
- 2 If IT108 is present, then IT109 is required.
- 3 If IT110 is present, then IT111 is required.
- 4 If IT112 is present, then IT113 is required.
- 5 If IT114 is present, then IT115 is required.
- 6 If IT116 is present, then IT117 is required.
- 7 If IT118 is present, then IT119 is required.
- 8 If IT120 is present, then IT121 is required.
- 9 If IT122 is present, then IT123 is required.
- 10 If IT124 is present, then IT125 is required.

Semantic Notes: 1 IT101 is the purchase order line item identification.

Comments:

- 1 Element 235/234 combinations should be interpreted to include products and/or services. See the Data Dictionary for a complete list of ID's.
- 2 IT106 through IT125 provides for ten (10) different product/service ID's for each item. For example: Case, Color, Drawing No., UPC No., ISBN No., Model No., SKU.

Notes:

1. *Use multiple iterations of this 2/IT1/010 loop to provide invoice data for a specific line item. Allowances or charges identifiable to a line item will be included in that line's 2/SAC/180 loop. Invoice level of allowances or charges, that is, allowances or charges not identifiable to a specific item or line of billing, will be included in the 3/SAC/040 loop.*
2. *Use as many 235/234 pairs as necessary to describe the item being invoiced.*
3. *When billing for metered services, on accounts with more than one meter, each meter charge should be detailed in a separate iteration of the IT1 loop.*

Data Element Summary

Ref.	Data		
Des.	Element	Name	Attributes
IT101	350	Assigned Identification	O AN 1/11
		Alphanumeric characters assigned for differentiation within a transaction set	
		<i>Use to identify the CLIN, SUBCLIN, or ELIN or other number identifying the line item.</i>	
Must Use	IT102	358 Quantity Invoiced	M R 1/10
		Number of units invoiced (supplier units)	
		<i>When billing for metered services, the quantity invoiced is the number</i>	

			<i>of units of meter usage. (e.g. 1,000 kilowatts).</i>	
Must Use	IT103	355	Unit or Basis for Measurement Code M ID 2/2 Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken <i>1. Use to identify the unit of issue for the quantity listed in IT102.</i> <i>2. While any appropriate code. may be used, code SX is preferred</i> SX Shipment <i>Use this code when IT101 is a line item for prepaid transportation charges. Use the 2/SAC/180 segment when not prepaid and add.</i> <i>3. A conversion table may be required to convert agency codes to codes use by ASC X12.</i>	
			Refer to 003040 Data Element Dictionary for acceptable code values.	
Must Use	IT104	212	Unit Price M R 1/14 Price per unit of product, service, commodity, etc. <i>Cite the contract or order unit price. In those cases where the line item was purchased without charge, cite the number "0". Use a decimal point to indicate amounts that are not in whole dollars.</i>	
Not Used	IT105	639	Basis of Unit Price Code O ID 2/2 Code identifying the type of unit price for an item	
Must Use	IT106	235	Product/Service ID Qualifier O ID 2/2 Code identifying the type/source of the descriptive number used in Product/Service ID (234) <i>1. Use only codes that were contained in the contract or order. For example, if the item being invoiced was ordered by its National Stock Number, (code FS), use code FS followed by the National Stock Number of the item. Descriptions should be kept to a minimum essential to identify the item for payment purposes. While any code may be used, the following codes are preferred:</i> A8 Exhibit Line Item Number AK Refined Product Code CG Commodity Grouping <i>Use to indicate a commodity code</i> CL Color CN Commodity Name FS National Stock Number <i>The NSN shall be transmitted as a continuous set of numbers, and without dashes</i> FT Federal Supply Classification <i>See Code Source 27 in the ASC X12 standards for the FSC codes</i>	

KA Engineering Data List

KB Data Category Code

LT Lot Number

MF Manufacturer

Use to indicate the manufacturer of the cited line item

MG Manufacturer's Part Number

Use, as applicable, to indicate the manufacturer's part number assigned to the invoiced item

MM Motor Equipment Manufacturing Association (MEMA) Product Type Code

MN Model Number

N1 National Drug Code in 4-4-2 Format

N2 National Drug Code in 5-3-2 Format

N3 National Drug Code in 5-4-1 Format

N4 National Drug Code in 5-4-2 Format

ND National Drug Code (NDC)

PD Part Number Description

Use to indicate a clear text description of an item

PU Part Reference Number

RC Returnable Container No.

SN Serial Number

SV Service Render

Use to indicate a clear text description of a service being invoiced

SW Stock Number

Use to indicate a local stock number

SZ Vendor Alphanumeric Size Code (NRMA)

UK U.P.C./EAN Shipping Code Container Code (1-2-5-5-1)

VP Vendor's (Seller's) Part Number

ZB Commercial and Government Entity (CAGE) Code

2. IT106 through IT125 are used in pairs. For Example, IT106 will contain a qualifier code and IT107 will contain information related to the qualifying code. So, if IT106 is code FS then IT107 would carry the National Stock Number.

Refer to 003040 Data Element Dictionary for acceptable code values.

IT107	234	Product/Service ID	X	AN 1/30
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Identifying number for a product or service

IT108	235	Product/Service ID Qualifier	O	ID 2/2
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Code identifying the type/source of the descriptive number used in Product/Service ID (234)

		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT109	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT110	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT111	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT112	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT113	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT114	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT115	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT116	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT117	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT118	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT119	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT120	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
IT121	234	Product/Service ID	X	AN 1/30
		Identifying number for a product or service		
IT122	235	Product/Service ID Qualifier	O	ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)		

		Refer to 003040 Data Element Dictionary for acceptable code values.	
IT123	234	Product/Service ID	X AN 1/30
		Identifying number for a product or service	
IT124	235	Product/Service ID Qualifier	O ID 2/2
		Code identifying the type/source of the descriptive number used in Product/Service ID (234)	
		Refer to 003040 Data Element Dictionary for acceptable code values.	
IT125	234	Product/Service ID	X AN 1/30
		Identifying number for a product or service	

Segment: TXI Tax Information**Position:** 040**Loop:** IT1 Optional**Level:** Detail**Usage:** Optional**Max Use:** 10**Purpose:** To specify tax information

- Syntax Notes:**
- 1 At least one of TXI02 TXI03 or TXI06 is required.
 - 2 If either TXI04 or TXI05 is present, then the other is required.
 - 3 If TXI08 is present, then TXI03 is required.

Semantic Notes:

- Comments:**
- 1 TXI02 is the monetary amount of the tax.
 - 2 TXI03 is the tax percent expressed as a decimal.
 - 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 2/TXI/040 segment only if taxes apply to a line item.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	TXI01	963 Tax Type Code	M	ID 2/2
		Code specifying the type of tax		
		<i>Use any code. The following codes are preferred:</i>		
		CA City Tax		
		F1 FICA Tax		
		FD Federal Tax		
		FT Federal Excise Tax		
		GR Gross Receipts Tax		
		LS State and Local Sales Tax		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
	TXI02	782 Monetary Amount	X	R 1/15
		Monetary amount		
Not Used	TXI03	954 Percent	X	R 1/10
		Percentage expressed as a decimal		
Not Used	TXI04	955 Tax Jurisdiction Code Qualifier	X	ID 2/2
		Code identifying the source of the data used in tax jurisdiction code		
Not Used	TXI05	956 Tax Jurisdiction Code	X	AN 1/10
		Code identifying the taxing jurisdiction		
Not Used	TXI06	441 Tax Exempt Code	X	ID 1/1
		Code identifying exemption status from sales and use tax		
Not Used	TXI07	662 Relationship Code	O	ID 1/1
		Code indicating the relationship of the price or amount to the associated segment.		

Not Used	TXI08	828	Dollar Basis For Percent	O R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax	
Not Used	TXI09	325	Tax Identification Number	O AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number	

Segment:	PID Product/Item Description
Position:	060
Loop:	PID Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To describe a product or process in coded or free-form format
Syntax Notes:	<ol style="list-style-type: none"> 1 If PID04 is present, then PID03 is required. 2 At least one of PID04 or PID05 is required. 3 If PID07 is present, then PID03 is required. 4 If PID08 is present, then PID03 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 Use PID03 to indicate the organization that publishes the code list being referred to. 2 PID04 should be used for industry-specific product description codes. 3 PID08 describes the physical characteristics of the product identified in PID04. A ``Y" indicates that the specified attribute applies to this item. A ``N" indicates it does not apply. Any other value is indeterminate.
Comments:	<ol style="list-style-type: none"> 1 If PID01 = ``F", then PID05 is used. If PID01 = ``S", then PID04 is used. If PID01 = ``X", then both PID04 and PID05 are used. 2 Use PID06 when necessary to refer to the product surface or layer being described in the segment. 3 PID07 specifies the individual code list of the agency specified in PID03.
Notes:	<i>The use of this segment is discouraged. Use only for a clear text description when the product/service identification in 235/234 pairs in the IT1 segment is in sufficient to describe the item or service being invoiced. Do not use when codes in IT106/107 can be used to describe the item or service being invoiced.</i>

Data Element Summary

	Ref.	Data		
	<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	PID01	349	Item Description Type	M ID 1/1
			Code indicating the format of a description	
			F Free-form	
Not Used	PID02	750	Product/Process Characteristic Code	O ID 2/3
			Code identifying the general class of a product or process characteristic	
Not Used	PID03	559	Agency Qualifier Code	X ID 2/2
			Code identifying the agency assigning the code values	
Not Used	PID04	751	Product Description Code	X AN 1/12
			A code from an industry code list which provides specific data about a product characteristic	
	PID05	352	Description	X AN 1/80
			A free-form description to clarify the related data elements and their content	
			<i>Use to identify the item description or job description.</i>	
Not Used	PID06	752	Surface/Layer/Position Code	O ID 2/2

			Code indicating the product surface, layer or position that is being described	
Not Used	PID07	822	Source Subqualifier	O AN 1/15
			A reference that indicates the table or text maintained by the Source Qualifier	
Not Used	PID08	1073	Yes/No Condition or Response Code	O ID 1/1
			Code indicating a Yes or No condition or response	

Segment:	ITD Terms of Sale/Deferred Terms of Sale
Position:	110
Loop:	IT1 Optional
Level:	Detail
Usage:	Optional
Max Use:	2
Purpose:	To specify terms of sale
Syntax Notes:	<ol style="list-style-type: none"> 1 If ITD03 is present, then at least one of ITD04 ITD05 or ITD13 is required. 2 If ITD08 is present, then at least one of ITD04 ITD05 or ITD13 is required. 3 If ITD09 is present, then at least one of ITD10 or ITD11 is required.
Semantic Notes:	<ol style="list-style-type: none"> 1 ITD15 is the percentage applied to a base amount used to determine a late payment charge.
Comments:	<ol style="list-style-type: none"> 1 If the code in ITD01 is "04", then ITD07 or ITD09 is required and either ITD10 or ITD11 is required; if the code in ITD01 is "05", then ITD06 or ITD07 is required.
Notes:	<ol style="list-style-type: none"> 1. Use this 2/ITD/110 segment when the discount terms vary by line item. If the discount applies to all of the line items, use the 1/ITD/130 segment. 2. Use only when a discount is applicable. Do not transmit this segment when a discount is not applicable.

Data Element Summary

<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
<u>Des.</u>	<u>Element</u>		
ITD01	336	Terms Type Code	O ID 2/2
		Code identifying type of payment terms	
		21 Fast Pay	
		Code indicating that an invoice is subject to accelerated payment	
		<i>Use to indicate FAST PAY procedures are applicable only when that payment procedure is authorized for the contract or order represented by this invoice.</i>	
ITD02	333	Terms Basis Date Code	O ID 1/2
		Code identifying the beginning of the terms period	
		<i>Use the same code as the one indicated in ITD02 of the Contract Solicitation Response, 843 transaction set. Use of this segment shall not override the terms and conditions of the contract, order, or Prompt Payment Act.</i>	
		Refer to 003040 Data Element Dictionary for acceptable code values.	
ITD03	338	Terms Discount Percent	O R 1/6
		Terms discount percentage, expressed as a percent, available to the purchaser if an invoice is paid on or before the Terms Discount Due Date	
		<i>The amount shown is a percent, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.</i>	

Not Used	ITD04	370	Terms Discount Due Date Date payment is due if discount is to be earned	X	DT 6/6
	ITD05	351	Terms Discount Days Due Number of days in the terms discount period by which payment is due if terms discount is earned	X	N0 1/3
Not Used	ITD06	446	Terms Net Due Date Date when total invoice amount becomes due	O	DT 6/6
	ITD07	386	Terms Net Days Number of days until total invoice amount is due (discount not applicable)	O	N0 1/3
	ITD08	362	Terms Discount Amount Total amount of terms discount	O	N2 1/10
Not Used	ITD09	388	Terms Deferred Due Date Date deferred payment or percent of invoice payable is due	O	DT 6/6
Not Used	ITD10	389	Deferred Amount Due Deferred amount due for payment	X	N2 1/10
Not Used	ITD11	342	Percent of Invoice Payable Amount of invoice payable expressed in percent	X	R 1/5
Not Used	ITD12	352	Description A free-form description to clarify the related data elements and their content	O	AN 1/80
Not Used	ITD13	765	Day of Month The numeric value of the day of the month between 1 and the maximum day of the month being referenced	X	N0 1/2
Not Used	ITD14	107	Payment Method Code Code identifying type of payment procedures	O	ID 1/1
Not Used	ITD15	954	Percent Percentage expressed as a decimal	O	R 1/10

Segment:	REF Reference Numbers
Position:	120
Loop:	IT1 Optional
Level:	Detail
Usage:	Optional
Max Use:	>1
Purpose:	To specify identifying numbers.
Syntax Notes:	1 At least one of REF02 or REF03 is required.
Semantic Notes:	
Comments:	
Notes:	<i>Use this 2/REF/120 segment to identify reference numbers that vary by line item. When the reference numbers apply to all the line items in the invoice, use the 1/REF/110 segment.</i>

Data Element Summary			
	<u>Ref.</u>	<u>Data</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>	<u>Name</u>
Must Use	REF01	128	Reference Number Qualifier
			Code qualifying the Reference Number.
		46	Old Meter Number
			Identifies meters being removed
		55	Sequence Number
			<i>Use to indicate a suffix number associated with a final shipment number (i.e., when transmitting the letter Z to indicate a final shipment). (Applicable to DoD invoices only.)</i>
		AT	Appropriation Number
			<i>Use to identify the accounting/appropriation data of the billed activity when the data is applicable to the cited line item.</i>
		BL	Government Bill of Lading
			<i>Use to indicate the government bill of lading number.</i>
		FS	Final Sequence Number
			<i>Use to indicate the suffix number of a replacement shipment associated with a shipment number (i.e., when transmitting the letter A to indicate the first replacement shipment). (Applicable to DoD invoices only.)</i>
		K5	Task Order
		MG	Meter Number
		RB	Rate code number
		SE	Serial Number
			<i>Use to indicate the item's serial number.</i>

			SI	Shipper's Identifying Number for Shipment (SID) A unique number (to the shipper) assigned by the shipper to identify the shipment <i>Use to indicate the vendor shipping number.</i>
Must Use	REF02	127	Reference Number	X AN 1/30 Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.
Not Used	REF03	352	Description	X AN 1/80 A free-form description to clarify the related data elements and their content

Segment: DTM Date/Time Reference**Position:** 150**Loop:** IT1 Optional**Level:** Detail**Usage:** Optional**Max Use:** 10**Purpose:** To specify pertinent dates and times**Syntax Notes:** **1** At least one of DTM02 DTM03 or DTM06 is required.**2** If either DTM06 or DTM07 is present, then the other is required.**Semantic Notes:****Comments:****Notes:** *1. Use two iterations of the segment when a range of dates (expressed as period start - period end, is required).**2. Use this 2/DTM/150 segment to specify the dates of the line item data for the invoice. When the date for all items are the same, use the 1/DTM/140 segment.***Data Element Summary**

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	DTM01	374	Date/Time Qualifier	M ID 3/3
Code specifying type of date or time, or both date and time				
		011	Shipped	<i>Use to indicate the date the goods were shipped.</i>
		035	Delivered	
		135	Booking	<i>Use to indicate a billing revenue period. When used, cite the last day of the period.</i>
		150	Service Period Start	<i>Use to indicate the performance commencement date for a line item that is ordering a service.</i>
		151	Service Period End	<i>Use to indicate the performance completion date for a line item that is ordering a service.</i>
		186	Invoice Period Start	When the billing period covered by an invoice begins
		187	Invoice Period End	When the billing period covered by an invoice ends
		266	Base	The start of base date for a calendar reference - all dates fall after it
				<i>Use to indicate a billing demand month. When used, cite the last day of the applicable month.</i>

	DTM02	373	Date	X	DT 6/6
			Date (YYMMDD)		
Not Used	DTM03	337	Time	X	TM 4/8
			Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)		
Not Used	DTM04	623	Time Code	O	ID 2/2
			Code identifying the time. In accordance with International Standards Organization standard 8601, time can be specified by a + or - and an indication in hours in relation to Universal Time Coordinate (UTC) time; since + is a restricted character, + and - are substituted by P and M in the codes that follow		
Not Used	DTM05	624	Century	O	N0 2/2
			The first two characters in the designation of the year (CCYY)		
Not Used	DTM06	1250	Date Time Period Format Qualifier	X	ID 2/3
			Code indicating the date format, time format, or date and time format		
Not Used	DTM07	1251	Date Time Period	X	AN 1/35
			Expression of a date, a time, or range of dates, times or dates and times		

Segment: **CAD** Carrier Detail

Position: 160

Loop: IT1 Optional

Level: Detail

Usage: Optional

Max Use: >1

Purpose: To specify transportation details for the transaction

Syntax Notes:

- 1 At least one of CAD05 or CAD04 is required.
- 2 If CAD07 is present, then CAD08 is required.

Semantic Notes:**Comments:**

- Notes:**
1. Use only when a different type of transportation method is used than identified in the purchase order.
 2. Use this 2/CAD/160 segment to identify the transportation data that vary by line item. When the transportation information applies to all line items in the invoice, use the 3/CAD/030 segment.

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
CAD01	91	Transportation Method/Type Code	O	ID 1/2
		Code specifying the method or type of transportation for the shipment		
		1. Use to indicate the transportation method/type code for the line items.		
		2. A conversion table may be required to convert agency codes to codes used by ASC X12.		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
Not Used	CAD02	206 Equipment Initial	O	AN 1/4
		Prefix or alphabetic part of an equipment unit's identifying number		
Not Used	CAD03	207 Equipment Number	O	AN 1/10
		Sequencing or serial part of an equipment unit's identifying number (pure numeric form for equipment number is preferred)		
Not Used	CAD04	140 Standard Carrier Alpha Code	X	ID 2/4
		Standard Carrier Alpha Code		
Must Use	CAD05	387 Routing	X	AN 1/35
		Free-form description of the routing or requested routing for shipment, or the originating carrier's identity		
		Always cite the number 1. This data element is used to satisfy an X12 syntax requirement. The data, (i.e., the number 1), shall not be processed by the receiving application program.		
Not Used	CAD06	368 Shipment/Order Status Code	O	ID 2/2
		Code indicating the status of an order or shipment or the disposition of any difference between the quantity ordered and the quantity shipped for a		

			line item or transaction		
Not Used	CAD07	128	Reference Number Qualifier	O	ID 2/2
			Code qualifying the Reference Number.		
Not Used	CAD08	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	CAD09	284	Service Level Code	O	ID 2/2
			Code defining service		

Segment: **SAC** **Service, Promotion, Allowance, or Charge Information**
Position: 180
Loop: SAC Optional
Level: Detail
Usage: Optional
Max Use: 1
Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Syntax Notes:

- 1 At least one of SAC02 or SAC03 is required.
- 2 If either SAC03 or SAC04 is present, then the other is required.
- 3 If either SAC06 or SAC07 is present, then the other is required.
- 4 If either SAC09 or SAC10 is present, then the other is required.
- 5 If SAC11 is present, then SAC10 is required.
- 6 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7 If SAC14 is present, then SAC13 is required.

Semantic Notes:

- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 3 SAC10 alone is used to indicate a specific quantity which could be a dollar amount, that is applicable to service, promotion, allowance or charge. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 4 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 5 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.

Comments:

- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to a "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Notes: *Use this 2/SAC/180 segment to identify charges that apply to a line item. If the charges apply to all of the line items, use the 3/SAC/040 segment.*

Data Element Summary

Ref.	Data	Name	Attributes
Des.	Element		
Must Use	SAC01	248 Allowance or Charge Indicator	M ID 1/1
		Code which indicates an allowance or charge for the service specified	
		A Allowance	
		C Charge	
	SAC02	1300 Service, Promotion, Allowance, or Charge Code	X ID 4/4
		Code identifying the service, promotion, allowance, or charge	

Any code may be used except those referring to taxes which should be carried in the TX1 segment. Use code F650 to indicate packing, crating and handling.

Refer to 003040 Data Element Dictionary for acceptable code values.

Not Used	SAC03	559	Agency Qualifier Code	X	ID 2/2
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Code identifying the agency assigning the code values

Not Used	SAC04	1301	Agency Service, Promotion, Allowance, or Charge Code	X	AN 1/10
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Agency maintained code identifying the service, promotion, allowance, or charge

	SAC05	610	Amount	O	N2 1/15
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Monetary amount

Use to identify the amount of the allowance or charge.

	SAC06	378	Allowance/ Charge Percent Qualifier	X	ID 1/1
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Code indicating on what basis allowance or charge percent is calculated

Refer to 003040 Data Element Dictionary for acceptable code values.

	SAC07	332	Allowance or Charge Percent	X	R 1/6
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Allowance or charge expressed as a percent.

The amount shown is a percentage, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write as .025.

	SAC08	359	Allowance or Charge Rate	O	R 1/9
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Allowance or Charge Rate per Unit

	SAC09	355	Unit or Basis for Measurement Code	X	ID 2/2
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Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

Refer to 003040 Data Element Dictionary for acceptable code values.

	SAC10	339	Allowance or Charge Quantity	X	R 1/10
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Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity

	SAC11	339	Allowance or Charge Quantity	O	R 1/10
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Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity

Not Used	SAC12	331	Allowance or Charge Method of Handling Code	O	ID 2/2
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Code indicating method of handling for an allowance or charge

Not Used	SAC13	127	Reference Number	X	AN 1/30
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Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.

Not Used	SAC14	770	Option Number	O	AN 1/20
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A unique number identifying available promotion or allowance options when more than one is offered

	SAC15	352	Description	O	AN 1/80
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A free-form description to clarify the related data elements and their

content

Use only when additional clarification of SAC02 is required.

Segment: TXI Tax Information**Position:** 190**Loop:** SAC Optional**Level:** Detail**Usage:** Optional**Max Use:** 10**Purpose:** To specify tax information

- Syntax Notes:**
- 1 At least one of TXI02 TXI03 or TXI06 is required.
 - 2 If either TXI04 or TXI05 is present, then the other is required.
 - 3 If TXI08 is present, then TXI03 is required.

Semantic Notes:

- Comments:**
- 1 TXI02 is the monetary amount of the tax.
 - 2 TXI03 is the tax percent expressed as a decimal.
 - 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 2/TXI/190 segment only if taxes apply.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	TXI01	963 Tax Type Code	M	ID 2/2
		Code specifying the type of tax		
		<i>Use any code. The following codes are preferred:</i>		
		CA City Tax		
		F1 FICA Tax		
		FD Federal Tax		
		FT Federal Excise Tax		
		GR Gross Receipts Tax		
		LS State and Local Sales Tax		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
	TXI02	782 Monetary Amount	X	R 1/15
		Monetary amount		
Not Used	TXI03	954 Percent	X	R 1/10
		Percentage expressed as a decimal		
Not Used	TXI04	955 Tax Jurisdiction Code Qualifier	X	ID 2/2
		Code identifying the source of the data used in tax jurisdiction code		
Not Used	TXI05	956 Tax Jurisdiction Code	X	AN 1/10
		Code identifying the taxing jurisdiction		
Not Used	TXI06	441 Tax Exempt Code	X	ID 1/1
		Code identifying exemption status from sales and use tax		
Not Used	TXI07	662 Relationship Code	O	ID 1/1
		Code indicating the relationship of the price or amount to the associated segment.		

Not Used	TXI08	828	Dollar Basis For Percent	O R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax	
Not Used	TXI09	325	Tax Identification Number	O AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number	

Segment:	N1 Name
Position:	240
Loop:	N1 Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To identify a party by type of organization, name, and code
Syntax Notes:	1 At least one of N102 or N103 is required. 2 If either N103 or N104 is present, then the other is required.
Semantic Notes:	
Comments:	1 This segment, used alone, provides the most efficient method of providing organizational identification. To obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction processing party. 2 N105 and N106 further define the type of entity in N101.
Notes:	1. Whenever possible, address information should be transmitted using code values contained in a combination of the N101 and N103/4 data elements. Use N102 and N2-N4 segments only when it is necessary to transmit the full address. For example, if a vendor can be identified by a DUNs number, it is not necessary to transmit the vendor's full address since the relationship between the DUNs number and the vendor's address can be established by accessing a data base in which the information is stored, having been put there at the time the vendor electronically registered as a federal government trading partner. 2. Use this 2/N1/240 loop to identify information pertaining to the line item. If the information applies to all of the line items, use the 1/N1/070 loop.

Data Element Summary

Ref.	Data			Attributes
Des.	Element	Name		
Must Use	N101	98	Entity Identifier Code	M ID 2/2
			Code identifying an organizational entity, a physical location, or an individual	
		MQ	Metering Location	
		ST	Ship To	
			<i>Use, when the ship-to address differs among line items, to identify the shipped to address.</i>	
		SV	Service Performance Site	
			When services are contracted for, this describes the organization for whom or location address at which those services will be performed	
			<i>Use to indicate the location where a service was performed.</i>	
	N102	93	Name	X AN 1/35
			Free-form name	
Must Use	N103	66	Identification Code Qualifier	X ID 1/2

Code designating the system/method of code structure used for
Identification Code (67)

1	D-U-N-S Number, Dun & Bradstreet
10	Department of Defense Activity Address Code (DODAAC)
33	Commercial and Government Entity (CAGE)
A2	Military Assistance Program Address Code (MAPAC) Contained in the Military Assistance Program Address Directory (MAPAD); represents the location of an entity
FA	Facility Identification

Must Use	N104	67	Identification Code	X	AN 2/17
			Code identifying a party or other code		
Not Used	N105	706	Entity Relationship Code	O	ID 2/2
			Code describing entity relationship		
Not Used	N106	98	Entity Identifier Code	O	ID 2/2
			Code identifying an organizational entity, a physical location, or an individual		

Segment: N2 Additional Name Information**Position:** 250**Loop:** N1 Optional**Level:** Detail**Usage:** Optional**Max Use:** 2**Purpose:** To specify additional names or those longer than 35 characters in length**Syntax Notes:****Semantic Notes:****Comments:****Notes:** *1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.**2. Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.***Data Element Summary**

	Ref.	Data		
	Des.	Element	Name	Attributes
Must Use	N201	93	Name	M AN 1/35
			Free-form name	
	N202	93	Name	O AN 1/35
			Free-form name	

Segment:	N3 Address Information
Position:	260
Loop:	N1 Optional
Level:	Detail
Usage:	Optional
Max Use:	2
Purpose:	To specify the location of the named party
Syntax Notes:	
Semantic Notes:	
Comments:	
Notes:	<p><i>1. This segment is not necessary when the cited party can be identified by a code value in N101/03/04.</i></p> <p><i>2. Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.</i></p>

Data Element Summary				
	Ref.	Data		
	Des.	Element	Name	Attributes
Must Use	N301	166	Address Information	M AN 1/35
			Address information	
	N302	166	Address Information	O AN 1/35
			Address information	

Segment:	N4 Geographic Location
Position:	270
Loop:	N1 Optional
Level:	Detail
Usage:	Optional
Max Use:	1
Purpose:	To specify the geographic place of the named party
Syntax Notes:	1 If N406 is present, then N405 is required.
Semantic Notes:	
Comments:	<p>1 A combination of either N401 through N404, or N405 and N406 may be adequate to specify a location.</p> <p>2 N402 is required only if city name (N401) is in the USA or Canada.</p>
Notes:	<p>1. <i>This segment is not necessary when the cited party can be identified by a code value in N101/03/04.</i></p> <p>2. <i>Use, as applicable, with codes ST and SV, to provide the necessary identification for the payment.</i></p>

Data Element Summary

Ref.	Data	Attributes
Des.	Element Name	
N401	19 City Name	O AN 2/30
	Free-form text for city name	
N402	156 State or Province Code	O ID 2/2
	Code (Standard State/Province) as defined by appropriate government agency	
N403	116 Postal Code	O ID 3/9
	Code defining international postal zone code excluding punctuation and blanks (zip code for United States)	
N404	26 Country Code	O ID 2/3
	Code identifying the country	
	<i>A conversion table may be required to convert agency codes to codes used by ASC X12.</i>	
Not Used	N405 309 Location Qualifier	X ID 1/2
	Code identifying type of location	
Not Used	N406 310 Location Identifier	O AN 1/30
	Code which identifies a specific location	

Segment:	TDS Total Monetary Value Summary
Position:	010
Loop:	
Level:	Summary
Usage:	Mandatory
Max Use:	1
Purpose:	To specify the total invoice discounts and amounts
Syntax Notes:	
Semantic Notes:	
Comments:	1 TDS02 is required if the dollar value subject to discount is not equal to the dollar value of TDS01.
Notes:	<i>There is no need to transmit either the currency symbol (e.g., the dollar sign \$), commas separating thousands, or the decimal point because the amount data elements are N2 types which means that there are two decimal places implied in every transmitted number. When using, be sure to follow all whole numbers with two zeros to account for the implied two decimal places.</i>

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	TDS01	361 Total Invoice Amount	M N2 1/10	
		Amount of invoice (including charges, less allowances) before terms discount (if discount is applicable)		
		<i>Use to identify the gross total amount of the invoice after addition of charges and deductions for allowances at both the line item and summary levels, (e.g., this amount must equal the sum of IT102 times IT104 plus any amounts in the SAC and TXI segments, in the detail and summary levels, as applicable.</i>		
	TDS02	390 Amount Subject to Terms Discount	O N2 1/10	
		Amount upon which the terms discount amount is calculated		
		<i>Use to identify the total amount of the invoice subject to discounts (which may vary by line). Use is required if the dollar value subject to the terms discount is not equal to the dollar value cited in TDS01.</i>		
	TDS03	391 Discounted Amount Due	O N2 1/10	
		Amount of invoice due if paid by terms discount due date (total invoice or installment amount less cash discount)		
		<i>Use to identify the total amount of the invoice minus allowances and discounts and plus the charges, as applicable.</i>		
	TDS04	362 Terms Discount Amount	O N2 1/10	
		Total amount of terms discount		

Segment: TXI Tax Information**Position:** 020**Loop:****Level:** Summary**Usage:** Optional**Max Use:** 10**Purpose:** To specify tax information

- Syntax Notes:**
- 1 At least one of TXI02 TXI03 or TXI06 is required.
 - 2 If either TXI04 or TXI05 is present, then the other is required.
 - 3 If TXI08 is present, then TXI03 is required.

Semantic Notes:

- Comments:**
- 1 TXI02 is the monetary amount of the tax.
 - 2 TXI03 is the tax percent expressed as a decimal.
 - 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 3/TXI/020 segment only if taxes apply.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use	TXI01	963 Tax Type Code	M	ID 2/2
		Code specifying the type of tax		
		<i>Use any code. The following codes are preferred:</i>		
		CA City Tax		
		F1 FICA Tax		
		FD Federal Tax		
		FT Federal Excise Tax		
		GR Gross Receipts Tax		
		LS State and Local Sales Tax		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
	TXI02	782 Monetary Amount	X	R 1/15
		Monetary amount		
Not Used	TXI03	954 Percent	X	R 1/10
		Percentage expressed as a decimal		
Not Used	TXI04	955 Tax Jurisdiction Code Qualifier	X	ID 2/2
		Code identifying the source of the data used in tax jurisdiction code		
Not Used	TXI05	956 Tax Jurisdiction Code	X	AN 1/10
		Code identifying the taxing jurisdiction		
Not Used	TXI06	441 Tax Exempt Code	X	ID 1/1
		Code identifying exemption status from sales and use tax		
Not Used	TXI07	662 Relationship Code	O	ID 1/1
		Code indicating the relationship of the price or amount to the associated segment.		

Not Used	TXI08	828	Dollar Basis For Percent	O R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax	
Not Used	TXI09	325	Tax Identification Number	O AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number	

Segment:	CAD Carrier Detail
Position:	030
Loop:	
Level:	Summary
Usage:	Optional
Max Use:	1
Purpose:	To specify transportation details for the transaction
Syntax Notes:	1 At least one of CAD05 or CAD04 is required. 2 If CAD07 is present, then CAD08 is required.
Semantic Notes:	
Comments:	
Notes:	1. Use only when a different type of transportation method is used than identified in the purchase order. 2. Use this 3/CAD/030 segment to identify transportation information that applies to all line items. When the transportation information varies by line item, use the 2/CAD/160 segment.

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
CAD01	91	Transportation Method/Type Code	O	ID 1/2
		Code specifying the method or type of transportation for the shipment		
		1. Use to indicate the transportation method/type code for the line items. 2. A conversion table may be required to convert agency codes to codes used by ASC X12.		
		Refer to 003040 Data Element Dictionary for acceptable code values.		
Not Used	CAD02	206 Equipment Initial	O	AN 1/4
		Prefix or alphabetic part of an equipment unit's identifying number		
Not Used	CAD03	207 Equipment Number	O	AN 1/10
		Sequencing or serial part of an equipment unit's identifying number (pure numeric form for equipment number is preferred)		
Not Used	CAD04	140 Standard Carrier Alpha Code	X	ID 2/4
		Standard Carrier Alpha Code		
Must Use	CAD05	387 Routing	X	AN 1/35
		Free-form description of the routing or requested routing for shipment, or the originating carrier's identity		
		Always cite the number 1. This data element is used to satisfy an X12 syntax requirement. The data shall not be processed by the receiving application program.		
Not Used	CAD06	368 Shipment/Order Status Code	O	ID 2/2
		Code indicating the status of an order or shipment or the disposition of any difference between the quantity ordered and the quantity shipped for a		

			line item or transaction		
Not Used	CAD07	128	Reference Number Qualifier	O	ID 2/2
			Code qualifying the Reference Number.		
Not Used	CAD08	127	Reference Number	X	AN 1/30
			Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.		
Not Used	CAD09	284	Service Level Code	O	ID 2/2
			Code defining service		

Segment: **SAC** **Service, Promotion, Allowance, or Charge Information**
Position: 040
Loop: SAC Optional
Level: Summary
Usage: Optional
Max Use: 1
Purpose: To request or identify a service, promotion, allowance, or charge; to specify the amount or percentage for the service, promotion, allowance, or charge

Syntax Notes:

- 1 At least one of SAC02 or SAC03 is required.
- 2 If either SAC03 or SAC04 is present, then the other is required.
- 3 If either SAC06 or SAC07 is present, then the other is required.
- 4 If either SAC09 or SAC10 is present, then the other is required.
- 5 If SAC11 is present, then SAC10 is required.
- 6 If SAC13 is present, then at least one of SAC02 or SAC04 is required.
- 7 If SAC14 is present, then SAC13 is required.

Semantic Notes:

- 1 If SAC01 is "A" or "C", then at least one of SAC05, SAC07, or SAC08 is required.
- 2 SAC05 is the total amount for the service, promotion, allowance, or charge. If SAC05 is present with SAC07 or SAC08, then SAC05 takes precedence.
- 3 SAC10 alone is used to indicate a specific quantity which could be a dollar amount, that is applicable to service, promotion, allowance or charge. SAC10 and SAC11 used together indicate a quantity range, which could be a dollar amount, that is applicable to service, promotion, allowance, or charge.
- 4 SAC13 is used in conjunction with SAC02 or SAC04 to provide a specific reference number as identified by the code used.
- 5 SAC14 is used in conjunction with SAC13 to identify an option when there is more than one option of the promotion.

Comments:

- 1 SAC04 may be used to uniquely identify the service, promotion, allowance, or charge. In addition, it may be used in conjunction to further the code in SAC02.
- 2 In some business applications, it is necessary to advise the trading partner of the actual dollar amount that a particular allowance, charge, or promotion was based on to reduce ambiguity. This amount is commonly referred to a "Dollar Basis Amount". It is represented in the SAC segment in SAC10 using the qualifier "DO" - Dollars in SAC09.

Notes: *Use the 3/SAC/040 segment to identify charges that apply to all of the line items. If the charges vary by line item, use the 2/SAC/180 segment.*

Data Element Summary

Ref.	Data	Name	Attributes
Des.	Element		
Must Use	SAC01	248 Allowance or Charge Indicator	M ID 1/1
		Code which indicates an allowance or charge for the service specified	
		A Allowance	
		C Charge	
	SAC02	1300 Service, Promotion, Allowance, or Charge Code	X ID 4/4
		Code identifying the service, promotion, allowance, or charge	

Use any code except those that are tax related. Those codes should be carried in the TXI segment.

Refer to 003040 Data Element Dictionary for acceptable code values.

Not Used	SAC03	559	Agency Qualifier Code	X	ID 2/2
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Code identifying the agency assigning the code values

Not Used	SAC04	1301	Agency Service, Promotion, Allowance, or Charge Code	X	AN 1/10
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Agency maintained code identifying the service, promotion, allowance, or charge

	SAC05	610	Amount	O	N2 1/15
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Monetary amount

Use to identify the amount of the allowance or charge.

	SAC06	378	Allowance/ Charge Percent Qualifier	X	ID 1/1
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Code indicating on what basis allowance or charge percent is calculated

Refer to 003040 Data Element Dictionary for acceptable code values.

	SAC07	332	Allowance or Charge Percent	X	R 1/6
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Allowance or charge expressed as a percent.

The amount shown is a percent, e.g. two and a half percent should be shown as 2.5 (two point five). Do not write the percent as .025.

	SAC08	359	Allowance or Charge Rate	O	R 1/9
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Allowance or Charge Rate per Unit

	SAC09	355	Unit or Basis for Measurement Code	X	ID 2/2
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Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken

Refer to 003040 Data Element Dictionary for acceptable code values.

	SAC10	339	Allowance or Charge Quantity	X	R 1/10
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Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity

	SAC11	339	Allowance or Charge Quantity	O	R 1/10
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Quantity basis when allowance or charge quantity is different from the purchase order or invoice quantity

Not Used	SAC12	331	Allowance or Charge Method of Handling Code	O	ID 2/2
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Code indicating method of handling for an allowance or charge

Not Used	SAC13	127	Reference Number	X	AN 1/30
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Reference number or identification number as defined for a particular Transaction Set, or as specified by the Reference Number Qualifier.

Not Used	SAC14	770	Option Number	O	AN 1/20
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A unique number identifying available promotion or allowance options when more than one is offered

	SAC15	352	Description	O	AN 1/80
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A free-form description to clarify the related data elements and their content

Use only when additional clarification of codes in SAC02 is required.

Segment: TXI Tax Information**Position:** 050**Loop:** SAC Optional**Level:** Summary**Usage:** Optional**Max Use:** 10**Purpose:** To specify tax information

- Syntax Notes:**
- 1 At least one of TXI02 TXI03 or TXI06 is required.
 - 2 If either TXI04 or TXI05 is present, then the other is required.
 - 3 If TXI08 is present, then TXI03 is required.

Semantic Notes:

- Comments:**
- 1 TXI02 is the monetary amount of the tax.
 - 2 TXI03 is the tax percent expressed as a decimal.
 - 3 If TXI02 is not used, then the application of the percent (TXI03) is between trading partners.

Notes: *Use this 3/TXI/050 segment only if taxes apply at the summary level and they cannot be assigned to a specific line item.*

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	TXI01	963	Tax Type Code		M ID 2/2
				Code specifying the type of tax	
				<i>Use any code. The following codes are preferred:</i>	
				<i>CA City Tax</i>	
				<i>F1 FICA Tax</i>	
				<i>FD Federal Tax</i>	
				<i>FT Federal Excise Tax</i>	
				<i>GR Gross Receipts Tax</i>	
				<i>LS State and Local Sales Tax</i>	
				Refer to 003040 Data Element Dictionary for acceptable code values.	
	TXI02	782	Monetary Amount		X R 1/15
				Monetary amount	
Not Used	TXI03	954	Percent		X R 1/10
				Percentage expressed as a decimal	
Not Used	TXI04	955	Tax Jurisdiction Code Qualifier		X ID 2/2
				Code identifying the source of the data used in tax jurisdiction code	
Not Used	TXI05	956	Tax Jurisdiction Code		X AN 1/10
				Code identifying the taxing jurisdiction	
Not Used	TXI06	441	Tax Exempt Code		X ID 1/1
				Code identifying exemption status from sales and use tax	
Not Used	TXI07	662	Relationship Code		O ID 1/1
				Code indicating the relationship of the price or amount to the associated	

segment.

Not Used	TXI08	828	Dollar Basis For Percent	O R 1/9
			Dollar basis to be used in the percent calculation of the allowance, charge or tax	

Not Used	TXI09	325	Tax Identification Number	O AN 1/20
			Number assigned to a purchaser (buyer, orderer) by a taxing jurisdiction (state, county, etc.); often called a tax exemption number or certificate number	

Segment: **CTT Transaction Totals**
Position: 070
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To transmit a hash total for a specific element in the transaction set
Syntax Notes: 1 If CTT03 is present, then CTT04 is required.
2 If CTT05 is present, then CTT06 is required.
Semantic Notes:
Comments: 1 This segment is intended to provide hash totals to validate transaction completeness and correctness.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Name</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u>		
Must Use	CTT01	354	Number of Line Items	M N0 1/6
			Total number of line items in the transaction set	
	CTT02	347	Hash Total	O R 1/10
			Sum of values of the specified data element. All values in the data element will be summed without regard to decimal points (explicit or implicit) or signs. Truncation will occur on the left most digits if the sum is greater than the maximum size of the hash total of the data element.	
			Example:	
			-.0018 First occurrence of value being hashed. .18 Second occurrence of value being hashed. 1.8 Third occurrence of value being hashed. 18.01 Fourth occurrence of value being hashed. ----- 1855 Hash total prior to truncation. 855 Hash total after truncation to three-digit field.	
Not Used	CTT03	81	Weight	O R 1/10
			Numeric value of weight	
Not Used	CTT04	355	Unit or Basis for Measurement Code	X ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken	
Not Used	CTT05	183	Volume	O R 1/8
			Value of volumetric measure	
Not Used	CTT06	355	Unit or Basis for Measurement Code	X ID 2/2
			Code specifying the units in which a value is being expressed, or manner in which a measurement has been taken	
Not Used	CTT07	352	Description	O AN 1/80
			A free-form description to clarify the related data elements and their content	

Segment: **SE** Transaction Set Trailer
Position: 080
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1
Purpose: To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments).
Syntax Notes:
Semantic Notes:
Comments: 1 SE is the last segment of each transaction set.

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Attributes</u>
	<u>Des.</u>	<u>Element</u> <u>Name</u>	
Must Use	SE01	96 Number of Included Segments	M N0 1/10
		Total number of segments included in a transaction set including ST and SE segments	
Must Use	SE02	329 Transaction Set Control Number	M AN 4/9
		Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set	
		<i>Cite the same number that is contained in ST02.</i>	